

Nelsonville-York City Schools
Two Buckeye Drive
Nelsonville, OH 45764
Employment Application

Applicant Information

Position Applying For: _____ Date of Application: _____

Name: _____
Last First Middle Maiden

Address: _____
Street City State Zip

Phone: _____ Email: _____

Education

High School: _____ Location: _____

Degree Received: _____ Completion Date: _____

College/University: _____ Location: _____

Degree Received: _____ Completion Date: _____

Major/Minor: _____

College/University: _____ Location: _____

Degree Received: _____ Completion Date: _____

Major/Minor: _____

Please list any skills and/or special training you may have:

Area of Certification (If Applicable)

Certificate Type: _____ Certificate/License Number: _____

Certification Area: _____ Expiration Date: _____

Positions for which you wish to be considered:

- High School Teacher, preferred grades & content area: _____
- Junior High Teacher, preferred grades & content area: _____
- Elementary Teacher, preferred grades & content area: _____
- Kindergarten Teacher
- Preschool Teacher
- Intervention Specialist, preferred grades & content area: _____
- Administrator, specify _____
- Other, specify _____

Please list any Extra Curricular Activities that you feel qualified to direct:

Work Experience

School System or Company: _____ Years: _____

Location: _____ Position: _____ Phone: _____

School System or Company: _____ Years: _____

Location: _____ Position: _____ Phone: _____

School System or Company: _____ Years: _____

Location: _____ Position: _____ Phone: _____

Military Service – Number of Years: _____

Do you presently have a contract with any Board of Education? _____

If yes, with whom? _____

Professional References

Full Name: _____ Phone: _____

Address: _____ Position: _____

Full Name: _____ Phone: _____

Address: _____ Position: _____

Full Name: _____ Phone: _____

Address: _____ Position: _____

Required Documents

- | | |
|---|--|
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Applicable Certification |
| <input type="checkbox"/> Resume | <input type="checkbox"/> Teacher |
| <input type="checkbox"/> Transcripts | <input type="checkbox"/> Aide |
| <input type="checkbox"/> BCI Fingerprint Background Check | <input type="checkbox"/> Pupil Activity |
| <input type="checkbox"/> FBI Fingerprint Background Check | <input type="checkbox"/> Pre-Employment Drug Testing |

Please be advised that as a condition of employment, all hired employees must provide proof of current BCI and FBI background checks. Thereafter, FBI background checks must be completed every five (5) years.

BCI and FBI background checks can be completed in the district office.

I certify that my answers are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application.

I understand that upon employment, misrepresentation or omission of facts may result in discharge.

Applicant's Signature

Applicant's Printed Name

Date