

TUITION REIMBURSEMENT FORM



Article 25 Master Agreement

Twenty thousand dollars (\$20,000) per fiscal year will be made available for tuition reimbursement. The reimbursement is limited to \$1,500 per year, per teacher, reimbursements shall not exceed actual individual tuition costs.

DATE _____

_____ (teacher) request to take the following classes for tuition reimbursement:

_____ Class _____ Call Number _____ Credit Hours

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Name of University or College _____ . Cost per credit hour is _____ .

What is your purpose for taking this class?

This course should be completed approximately _____ / _____ (Month / Year).

-In order to expedite the reimbursement process the teacher should submit the following to the treasurer. (Originals or Copies)

1. Official grade card or transcript
2. Fee paid receipt from University or College.
3. Cancelled check, money order or charge card bill.

Approval _____

Superintendent