

# Nelsonville-York City Schools

## Tutor Time Sheet

\_\_\_\_\_  
Employee Name

| Date               | Time Started | Time Stopped | Total Hours | Student's Name | Student's Grade Level |
|--------------------|--------------|--------------|-------------|----------------|-----------------------|
|                    |              |              |             |                |                       |
|                    |              |              |             |                |                       |
|                    |              |              |             |                |                       |
|                    |              |              |             |                |                       |
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|                    |              |              |             |                |                       |
|                    |              |              |             |                |                       |
|                    |              |              |             |                |                       |
|                    |              |              |             |                |                       |
|                    |              |              |             |                |                       |
| <b>Total Hours</b> |              |              |             |                |                       |

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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For Treasurer's Office Use

Hours: \_\_\_\_\_ Rate: \_\_\_\_\_ Total: \_\_\_\_\_ Account Code: \_\_\_\_\_

Hours: \_\_\_\_\_ Rate: \_\_\_\_\_ Total: \_\_\_\_\_ Account Code: \_\_\_\_\_

Hours: \_\_\_\_\_ Rate: \_\_\_\_\_ Total: \_\_\_\_\_ Account Code: \_\_\_\_\_