



Back up! Mask up! Wash up!

Parent Expectations:

1. Conduct a student wellness check including a temperature check prior to sending your child to school utilizing the Daily Home Screening Questionnaire located on the District Web Page. Children exhibiting symptoms consistent with COVID-19 or who are sick should stay home.
2. Provide your student with a filled water bottle daily; the water fountains will be turned off.
3. Transportation will still be provided, but drop-offs of children at the school are encouraged to lessen the exposure while riding the bus. Masks are mandatory for everyone on the buses.
4. Limits to visits at school will be imposed this year and only allowed on a case-by-case basis.
5. Wearing a facial covering, temperature check, and health screening is required when entering any school building.
6. Communicate questions immediately with staff.
7. Monitor student progress on coursework.
8. Be prepared to pick sick students up in a timely manner.



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Student Expectations:

1. Let a parent or guardian know if you are feeling sick before coming to school.
2. Face Coverings are required in all buildings and busses.
3. Remain seated, facing forward when riding the bus.
4. Sit not more than two per seat and in your assigned seat only on the bus.
5. Use designated entrances and exits to the building and office.
6. Follow all signage in the hallways and common areas.
7. Report directly to the designated area upon entering the building.
8. Follow guidelines for restroom use.
9. Follow guidelines for eating meals and drinking.
10. Follow physical distancing guidelines as much as possible.
11. Bring a filled water bottle to school each day.
12. Obtain a disinfectant wipe when entering a room and wipe down your area before being seated.
13. Communicate questions and concerns immediately to teachers.



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Administrator Expectations:

1. Conduct a wellness check including a temperature check prior to reporting to school utilizing the Daily Home Screening Questionnaire located on the District Web Page. If you are exhibiting symptoms consistent with COVID-19 you should stay home.
2. Wear a face covering at all times.
3. Ensure classrooms are as physically distanced as possible.
4. Ensure classrooms are disinfected between classes, when possible, and after school.
5. Ensure supplies are readily available for custodians and teaching staff.
6. Ensure adequate supervision is available at bus areas, parking lots and common areas of the buildings.
7. Provide parents/caregivers with options for in person, phone, or video conferencing for meetings.
8. Ensure physical distancing guidelines are followed as much as possible when in person meetings are held.
9. Ensure physical space used for meetings allows for distancing guidelines.
10. Ensure proper signage is visible in hallways and common areas.
11. Ensure designated doors are propped open during arrival and dismissal times.
12. Ensure designated doors are closed after arrival and dismissal.
13. Eliminate non-essential parent and community volunteers entering the building.
14. Maximize physical distancing and student safety.
15. Eliminate use of lockers.
16. Provide reminders, issue warnings, contact parents/caregivers, and issue disciplines to repeated expectation violators.
17. Provide supervision of restrooms between classes as needed to ensure a limited number of students are in the restroom at the same time.



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Teacher Expectations:

1. Conduct a wellness check including a temperature check prior to reporting to school utilizing the Daily Home Screening Questionnaire located on the District Web Page. If you are exhibiting symptoms consistent with COVID-19 you should stay home.
2. Wear a face covering at all times.
3. Ensure that classroom setup of desks or tables provides optimal physical distancing for students.
4. Develop and enforce compliance with seating charts.
5. Ensure that students maintain physical distance whenever possible.
6. Eliminate shared classroom materials.
7. Keep classroom windows open when possible to allow for air flow.
8. Reduce the number of touches to door handles.
9. Ensure that students use provided cleaning supplies to clean desks, chairs and common materials when they come into the classroom (age appropriate).
10. Supervise and monitor hallways and common areas to ensure students are complying with expectations.
11. Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.
12. When possible, attend meetings from the classroom using video technology.
13. Be prepared to transition to remote learning at any time.
14. Prepare students for the possibility of the transition to remote learning.
15. Keep accurate attendance records every period in the event contact tracing is required.



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Custodial Expectations:

1. Conduct a wellness check including a temperature check prior to reporting to school utilizing the Daily Home Screening Questionnaire located on the District Web Page. If you are exhibiting symptoms consistent with COVID-19 you should stay home.
2. Wear a face covering at all times.
3. Make sure teachers are provided with needed daily supplies for sanitizing and disinfecting.
4. Disinfect common areas based on a schedule provided by administration.
5. Disinfect classrooms when possible during teacher planning, during lunch, and after school.
6. Ensure designated doors are propped open during arrival and dismissal.
7. Ensure designated doors are closed after arrival and dismissal.
8. Clean and disinfect conference rooms after meetings or provide material for cleaning.
9. Disinfect restrooms based on a schedule provided by administration. To include but not limited to, door handles, handrails, toilets, stalls, counters, and sinks.
10. Disinfect nursing and isolation areas based on schedule provided by administration or as needed when students leave the area.



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Bus Driver Expectations:

1. Conduct a wellness check including a temperature check prior to reporting to school utilizing the Daily Home Screening Questionnaire located on the District Web Page. If you are exhibiting symptoms consistent with COVID-19 you should stay home.
2. Wear a face covering when students or others are on the bus.
3. Administer hand sanitizer to every student as they enter the bus.
4. Ensure students and aides wear a face covering on the bus.
5. Ensure the first seat on each side behind the driver remains empty for "isolation" purposes.
6. Ensure the bus is loaded back to front and unloaded front to back as much as possible.
7. Remind students to face ahead and not turn around in their seats.
8. Do not permit more than two students per seat. If necessary, require students from the same household to sit together.
9. Ensure students sit in their assigned seats.
10. Open windows for ventilation when weather permits.
11. Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.
12. Ensure the bus is disinfected following outlined safety protocols from administration.



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Nurse Expectation:

1. Conduct a wellness check including a temperature check prior to reporting to school utilizing the Daily Home Screening Questionnaire located on the District Web Page. If you are exhibiting symptoms consistent with COVID-19 you should stay home.
2. Wear a mask covering at all times.
3. Wear PPE when working with sick students or staff.
4. Ensure the workspace is kept clean and sanitized.
5. Ensure physical distancing protocols are followed whenever possible.
6. Isolate students who are showing symptoms to a separate area away from other students.
7. Keep administration informed of any students who are exhibiting symptoms of COVID-19.



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Cafeteria Staff Expectation:

1. Conduct a wellness check including a temperature check prior to reporting to school utilizing the Daily Home Screening Questionnaire located on the District Web Page. If you are exhibiting symptoms consistent with COVID-19 you should stay home.
2. Wear a face covering at all times.
3. Clean and disinfect all serving areas, preparation areas, and serving carts.
4. Utilize disposable items as much as possible.



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Office Staff Expectation:

1. Conduct a wellness check including a temperature check prior to reporting to school utilizing the Daily Home Screening Questionnaire located on the District Web Page. If you are exhibiting symptoms consistent with COVID-19 you should stay home.
2. Wear a face covering at all times.
3. Monitor and control the number of people in the office at any time.
4. Ensure physical distancing, mask adherence, and sanitation guidelines are followed.